

	A	B	C	D	E	F	G	H	I
1	EDUCATION OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	16 January 2020								
4	Empowering the System	To seek approval for the long term direction of travel to realise an empowered system		Gael Ross	Integrated Children's and Family Services	Operations	4 and 5		
5	Proposed consultation on changes to school zoning for Grandhome	To seek committee approval to launch a statutory consultation on proposed changes to school zones, so that the new housing development at Grandhome is included within the Oldmachar Academy catchment zone, prior to the construction of new schools at Grandhome.		Andrew Jones	Corporate Landlord	Resources	Purpose 1, Remit 2, 5		
6	Erasmus+ Travel	To seek approval of overseas travel for an upcoming Erasmus+ mobilities project in April 2020		Elizabeth Henderson / Louise Beaton	Integrated Children's and Family Services	Operations	5		
7	Children & Young People (Scotland) Act 2014	To provide an update on ACC's policy and practice in light of the proposed repeal of Parts 4 and 5 of the Children and Young People Scotland Act.		Lesley Stopani	Integrated Children's and Family Services	Operations	5		
8	12 March 2020								
9	Development of Leadership Capacity	To seek approval for a proposed approach to developing leadership capacity across our schools		Gael Ross	Integrated Children's and Family Services	Operations	Purpose 1		
10	Supporting Children's Learning in an Empowered System	EODC 12/11/19 - As part of engagement with colleagues, to instruct the Chief Operating Officer to review the current provision of targeted and specialist support to ensure that it is reshaped to meet current and future demand; and report on progress at the March meeting of EODC		Eleanor Sheppard	Integrated Children's and Family Services	Operations	1, 5 and 6		
11	28 May 2020								
12	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Rob Polkinghorne	Operations	Operations	GD 7.5		
13	Devolved School Management	To seek approval of the Devolved School Management Guidelines which will form part of the developing suite of advice in support of empowerment		Caroline Johnstone	Integrated Children's and Family Services	Operations	5		
14	Improvement Journey Tracking Report	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.		Reyna Stewart	Business Intelligence and Performance Management	Commissioning	3.1, 3.2 and 6		

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2									
15	School Estate Strategy - Review	Council 6/3/18 - to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee. Now to be submitted to City Growth and Resources Committee in line with the changes to the Terms of Reference agreed by Council in March 2019.	Delayed until after the Council budget meeting in March 2020 to allow the estate plan to be aligned to support the delivery of budget decisions made at that meeting.	Andrew Jones	Corporate Landlord	Resources	Purpose 1; Remit 3.1, 5 and 6		
16	Senior Phase	To seek approval for a more holistic partnership approach to the senior phase offering		Alex Duncan	Integrated Children's and Family Services	Operations	Purpose 1		
17	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer Integrated Children's and Family Services to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year (Due May 2020) EOD Committee 16/05/19 - (i) to instruct the Chief Operating Officer to investigate whether the Council should develop a free school meals policy to address anomalies in legislation as part of the wider Universal Credit impact report due to be presented to Operational Delivery Committee and now EODC in November 2019 and to report back to Committee with details of any proposed policy and indicative costs involved; and (ii) to instruct the Chief Operating Officer to devise and implement a system to ensure that children and young people transitioning from Primary School to Secondary School continue to benefit from the entitlement to free school meals where the entitlement exists and ACC is unaware of any change in family financial circumstances and to report back to Committee with the outcome. (Due November 2019)	The decision from 16/5/19 is delayed to enable cognisance to be taken of the recently approved Child Poverty Action Plan and whether any changes to Universal Credit are required. This will enable the report to provide the awaited information to Education Operational Delivery Committee regarding school meals, closer to the end of the school year as per the initial EODC instruction.	Graeme Simpson / Derek McGowan	Integrated Children's and Family Services / Early Intervention and Community Empowerment	Operations	Purpose 1		
18	United Nations Convention on Rights of the Child	Every three years as per the Children and Young People (Scotland) Act 2014 - Part 1 (section 2) of the Children and Young People (Scotland) Act 2014 (the "Act") places a duty on a range of public bodies (including all local authorities and health boards) to report, as soon as practicable after the end of each three-year period, on the steps they have taken to secure better or further effect within their areas of responsibility of the United Nations Convention on the Rights of the Child (UNCRC) requirements.		Graeme Simpson	Integrated Children's and Family Services	Operations	Purpose 1		

